

**BOTANY DOWNS SECONDARY COLLEGE
FAMILY AND FRIENDS AGM MINUTES 2011**

Minutes of meeting held at BDSC staffroom 7:30pm, Wednesday 16th March 2011

PRESENT: Angela Leach, Ashley Cooper, Chanaka De Silva, Gitti Asadyari-Lupo, Hutoxi Kateli, Ian Marshall, Janelle Twyman, Kevin O'Shaughnessy, Linda Vreede, Marilyn Plews, Mark Twyman, Martin Gee, Michael Leach, Mike Arand, Sally Cooper, Shelley Smithies, Suneel Kaul, Warren Leece

APOLOGIES: Gail O'Shaughnessy, Janine Crawford & Pete Vreede

Meeting was opened at 7.36pm

1.0 Minutes from F&F AGM meeting 17th March 2010

A motion was made to pass that the minutes of the F&F AGM meeting on the 17th March 2010 were a true & correct record of the proceedings.

Moved: Marilyn Plews Seconded: Michael Leach
Carried

2.0 Audited Financial Statement for the Year

A Statement written by the Treasurer was presented giving the balance of the accounts.

Moved: Marilyn Plews Seconded: Janelle Twyman
Carried

Marilyn Plews advised that the F&F has also been involved in the annual Golf tournament and the construction of seating outside Koru Whanau.

3.0 Annual Report of the Chairperson

Marilyn Plews presented a written Chairpersons report.

Moved: Marilyn Plews Seconded: Shelley Smithies
Carried

4.0 Correspondence

Inwards: 16/3/11 Resignation of Paul Holdem wishing the committee well
Outwards: None tabled

5.0 Election of Officers

Marilyn Plews handed control of the meeting to Shelley Smithies who called for nominations for Chairperson.

Janelle Twyman nominated Mark Twyman as Chairperson. Mark accepted. Motion was made to elect Mark Twyman as Chairperson
Moved: Janelle Twyman Seconded: Kevin O'Shaughnessy

Carried

Mark Twyman resumed the role of Chairperson.

Ashley Cooper nominated Suneel Kaul as Secretary. Suneel accepted
Motion was made to elect Suneel Kaul as Secretary

Moved: Ashley Cooper

Seconded: Kevin O'Shaughnessy

Carried

Shelley Smithies nominated Sally Cooper as Treasurer. Sally Cooper
accepted. Motion was made to elect Sally Cooper as Treasurer

Moved: Shelley Smithies

Seconded: Mike Leach

Carried

6.0 Notification of the BOT and Staff Representatives

Mike Arand advised he would attend the F&F meetings as BOT rep.

There was no representation from any Staff members however Mike
Leach advised that he would advertise the position to the staff.

7.0 Matters Arising from Previous Minutes

7.1 Contact forms

Although we were advised that an on-line system at enrolment
was now set up with F&F access, it appears that this has not
happened. Michael Hart is investigating.

Michael Hart /
Michael Leach

8.0 General Business

8.1 Suitable Night for the F&F meetings.

It was decided to continue holding meetings on the third
Wednesday of every month, dependant on holidays

8.2 Thanks

Mark Twyman thanked the outgoing committee for their work over
the past year.

Meeting Closed: 8.27pm