

**BOTANY DOWNS SECONDARY COLLEGE
FAMILY AND FRIENDS MINUTES**

Minutes of meeting held Wednesday 16th February 2011 at 7.30pm in the BDSC Staffroom

PRESENT: Angela Leach, Ashley Cooper, Gail O'Shaughnessy, Gitti Asadyari-Lupo, Hutoxi Kateli, Janine Crawford, Janelle Twyman, Jimmy Mehta, Kevin O'Shaughnessy, Marilyn Plews, Mark Twyman, Michael Hart, Pete Vreede, Sally Cooper, Shelley Smithies, Suneel Kaul, & Vinny Singh.

APOLOGIES: Linda Vreede, & Michael Leach.

Meeting Opened: At 7.52pm after welcome and introductions by Marilyn Plews, with refreshment & nibbles.

1.0 Minutes from F&F meeting held on 17th November 2010

- "Minutes of the F&F meeting on the 17th November 2010 were a true & correct record of the proceedings."

Moved: Kevin O'Shaughnessy

Seconded: Janelle Twyman

2.0 Matters Arising from Previous Minutes

2.1 Support

- No BOT member in attendance. Michael Hart present during meeting.

Staff /
BOT

2.2 Koru Seats

- Planter now constructed.
- Franz requested trim to finish off which was sent to the College. Kevin to check if capping has been finished.
- Footings still to be decided – concrete / pavers

Kevin
Mike

2.3 Fundraising

- BDSC branded Coffee Mugs
 - Mark will report back to next meeting re doing this year
- Golf day – 10/12/10
 - 22 teams played - \$13000 raised

Mark

2.4 Cricket Nets

- 2 nets on site awaiting astroturf

2.5 Bond & Bond

- Awaiting notification of how much BDSC received from 'cost + 5%' Bond & Bond weekend.

Denise /
Sue

3.0 Correspondence

Inwards: 11/10 – Letter from BDSC BoT expressing thanks to F&F for their support

2/2/11 - Request from Barbara Divehall for assistance with guidance evening on 23/03/11 7-9pm

11/2/11 – Geoff Lee requesting removal from Contacts list – son has left BDSC

12/2/11 - Loreta Klaessens resignation from Family & Friends – problem with her knee

Outwards: 2/2/11 - Response to Barbara saying F&F would be asked at 16/2/11 meeting

4.0 Finance

4.1 Bank Statements

- Balance of accounts as at 17th November 2010.
 - Savings (51)- \$1408.14
 - Cheque (01) - \$10.59
- No report given – Treasurer not in attendance.

4.2 Change of Signatories

- Franz to arrange change of signatories for next meeting - AGM

Franz

5.0 General Business

5.1 AGM

- AGM to be held 16th March 2011
- Sue to send email to all parents on the 8th March & put details in next newsletter.

Sue

5.2 Stationery

- Concern expressed by parents as to late delivery of stationery ordered online. BDSC aware of problems with Denise investigating and looking to ensure the service is improved in the future.

5.3 Canteen

- Jimmy asked if 'healthy food' was available from the College canteen and if a menu could be placed on the website so parents could have some input into what their children were consuming.

Mike /
Sue

5.4 Guidance Meeting – 23/03/11 7-9pm

- Barbara has asked for helpers for this evening to bring a plate. 5-6 happy to contribute.
- Marilyn will pass this info. on to Barbara

Marilyn

5.5 New Parent Yellow forms

- Marilyn has been given the New Parents enrolment forms to sort through even though in the F&F minutes dated 21/10/09 the committee was told these details would be online.
- Mike Hart to investigate how to have these details online.

Marilyn
Mike Hart

Meeting Closed: 8.39pm

Next Meeting: AGM - Wednesday 16th March 2011 at 7.30pm in the BDSC Staffroom.

Future activities: Chocolate Fundraising - Karyn happy to organise this fundraising event. Look at 2011.
Car Boot sale – Marilyn / Suneel – Early 2011

Marilyn Plews
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