

**BOTANY DOWNS SECONDARY COLLEGE
FAMILY AND FRIENDS MINUTES**

Minutes of Meeting held Wednesday 18th May 2011 at 7.30pm in the BDSC Staffroom

PRESENT: Mike Arand, Gitti Asadyari-Lupo, Tony Darby, Chanaka De Silva, Graham Gates, Martin Gee, Michael Hart, Hutoxi Kateli, Suneel Kaul, Sally Kennedy, John Kennedy, Michael Leach, Kevin O'Shaughnessy, Gail O'Shaughnessy, Rocio Siddique, Shahzad Siddique, Shelley Smithies, Mark Twyman, Linda Vreede, Pete Vreede.

APOLOGIES: Ashley Cooper, Sally Cooper, Janine Crawford, Angela Leach, Marilyn Plews, Maude Sewell, Janelle Twyman.

Meeting Opened: At 7:31pm.

1.0 Minutes from F&F meeting held on 13th April 2011

- "Minutes of the F&F meeting on the 13th April 2011 were a true & correct record of the proceedings."

Moved: Shelley Smithies

Seconded: Mike Leach

2.0 Matters Arising from Previous Minutes

2.1 Fundraising

- BDSC branded Coffee Mugs
 - Denise is working on the formatting of the flyer to be sent out to the families, details to follow next month. Mark
- Golf Day
 - Mike informed that they are looking for a new avenue as the Grange Golf club has doubled its charges, hence looking for a new place. Graham Gates said he would check with his club in Whitford. Mike/
Graham
- School Work Day
 - Students/College to organise work for students with a Business or with families in the community.
 - Students will work for a few hours get the rest of the day off.
 - All Income/Donations go to the school.
- Other Fundraising ideas are welcome.

2.2 Cricket Nets

Mike

- Mike will follow up with Property services to have the hole fixed in the wiring.

2.3 Bond & Bond

Mike/
Sue

- Sue will follow up to get the report from the Bond & Bond sale last week.

2.4 Guidance Meeting – 1st June 2011 7.30-9pm

- Head of the IT will speak about “Cyber Safety and your Child”, organised in the staff room.
- All interested to attend were encouraged to sign up at the earliest. This will help Barbara to organise a bigger place if required.
- Mark will get in touch with F&F members who have signed up to help on the day.

Mark

2.5 Minutes

- Mike confirmed that the minutes have been updated on the BDSC website.

2.6 New Parent Yellow Forms

- Sue has organised the data from the yellow forms into a spread sheet, a copy has been sent to the F&F.
- Mike Hart is working on how to put this information online.

Mike
Hart

3.0 Correspondence

Inwards:

- 5/05/2011 - Email from Barbara about the Parent evening on 1st June, 2011.
- 17/05/2011 – New parent Volunteer list from Sue.
- 12/04/2011 - Karyn Gradon's email about the Chocolate fundraiser.

Outwards:

- 6/05/2011 - Confirmation to Barbara about F&F help on the Parent evening on 1st June, 2011.

4.0 Finance

4.1 Bank Statements

- Balance of accounts as on 3/03/2011
 - Savings (51) - \$1412.22
 - Cheque (01) – \$10.59

4.2 Change of Signatories

- Sally to check with the Bank if Shelley's presence will suffice to have the change of signatories, since she is available during the day.

Sally

5.0 General Business

5.1 Presentation Ideas

- NCEA assessment
- Lead Student talk...Head Boy & Head Girl will be invited to the next meeting.
- BDSC literacy & other statistics
- BOT – what do they do?
- NCEA questions & answers session after the annual School meeting
- University qualifications
- Trade courses
- School fees
- Microsoft Partnership
- Live@edu presented by Mike Hart on the night.

Mark

5.2 NCEA Statistics

- The presentation about BDSC achievements for 2010 with comparison to other decile 10 schools on 13th April, 2011 was quite informative and very much appreciated by all.

5.3 Parents / Grandparents Day

- Based on the good feedback from the community, Mike said they will consider if it can be repeated next year. Mike

5.4 Term2 Parent Teacher Meeting

- End of Term 2 for senior students.
- Beginning of Term 3 for junior students.

5.5 Event Notification

- Suggestion to publish various events like the sports events on the website on a fortnightly basis. Parents to be emailed the link to view the same. Mike

Meeting Closed: 8:27pm.

Next Meeting: Wednesday 22nd June 2011 at 7.30pm in the BDSC Staffroom

Future activities: - Chocolate Fundraising - Look at 2012.
- Car boot sale.