

**BOTANY DOWNS SECONDARY COLLEGE
FAMILY AND FRIENDS MINUTES**

Minutes of Meeting held Wednesday 26th October 2011 at 7.30pm in the BDSC Staffroom

PRESENT: Gitti Asadyari-Lupo, Scot Bailey, Tony Darby, Graham Gates, Martin Gee, Hutoxi Kateli, Suneel Kaul, John Kennedy, Angela Leach, Michael Leach, Ian Marshall, Kevin O'Shaughnessy, Marilyn Plews, Maude Sewell, Shelley Smithies, Janelle Twyman, Mark Twyman, Linda Vreede, Eugene Wu.

APOLOGIES: Leslie Breach, Olive Breach, Ashley Cooper, Sally Cooper, Sally Kennedy, Gail O'Shaughnessy, Pete Vreede.

Meeting Opened: At 7:37pm.

1.0 Minutes from F&F meeting held on 21st September 2011

- "Minutes of the F&F meeting on the 21st September 2011 were a true & correct record of the proceedings."

Moved: Shelley Smithies

Seconded: Kevin O'Shaughnessy

2.0 Matters Arising from Previous Minutes

2.1 F&F Annual Plan 2011-2012

- BDSC Businesses Directory
 - According to the Amtrax proposal, there will be a link on the BDSC website with the option to load Business details and a search facility to look for these businesses. Mark had a meeting with them wherein a few changes were suggested. Final product is nearly complete.
 - A print-out of the initial proposal from Amtrax was circulated at the meeting.
 - Mark and Scott will meet with Enda to discuss the hosting of the website.

Mark/
Scott/
Enda/
Amtrax

2.2 Fundraising

- BDSC Golf Day
 - Has been cancelled due to lack of time to organise in this shortened term4. Staff couldn't do much earlier due to the RWC.
 - Suggestion to organise at the start of the year was not acceptable as the teachers would have to take time out of their teaching schedule.
- School Work Day
 - Has been scheduled for Thursday 5th April, 2012, the last day of term 1.
 - Organising team will get together to work out the plan.
- Kateli Consulting Ltd
 - Mike will follow up with Denise to advertise their proposal through the college newsletter.
- Other Fundraising ideas are welcome.

Sally/
Mark/
Ashley

Mike/
Denise

2.3 Metro Magazine Ratings

- Mike brought out that this survey isn't quite relevant as BDSC should be compared with other 16 decile 10 Co-ed schools of the same size as BDSC. Also, Metro survey averages results over 3 or more years and BDSC haven't had enough senior students in the past.
- Mike informed that BDSC has achieved about 80 to 82% pass rate in each year level over the past few years. Literacy skills are important for students to excel at college, BDSC has realised that some students don't have adequate literacy skills & will be working towards helping them to improve.
- Have linked up with feeder schools, Somerville is good to respond to the feedback but other schools are hard to communicate with.

3.0 Correspondence

Inwards:

-

Outwards:

-

4.0 Finance

4.1 Bank Statements

- Balance of accounts as below.
 - Savings (51) - \$1413.98
 - Cheque (01) – \$10.59

Sally

5.0 General Business

5.1 Presentation Ideas

- NCEA assessment
- Lead Student talk.
- BDSC literacy & other statistics
- BOT – what do they do?
- NCEA questions & answers session after the annual School meeting
- University qualifications & Trade courses
- School fees
- Microsoft Partnership & Live@edu.
- School Culture.

5.2 Health/Sex Education

- Hutoxi said that her 14 year old son came home with an assignment on female contraception, for which he had to research online. She was concerned that this would compromise with safety of the child. Mike agreed that we need to protect our students and will find out more details from the teachers. This feedback will also help them with review at the end of this year.

Mike

5.3 Any other business

5.3.1 Staff list on the website

- Details need updating including F&F minutes. Mike will follow up with staff responsible to take care of this.

Meeting Closed: 8:43pm.

Next Meeting: Wednesday 16th November 2011 at 7.30pm in the BDSC Staffroom

