

18. Personal Property

All personal property must be clearly named.

The College accepts no responsibility for loss or damage to item / property brought to College.

Bicycles must be stored in the racks provided. Students are strongly encouraged to lock their bicycles.

Students are NOT permitted to bring any or all of the following items (or any replicas of these items) to College or on College functions/trips:

- Matches
- Cigarettes
- Lighters
- Lasers
- Drugs
- Alcohol
- Knives
- Guns
- Or any item that may be harmful to oneself or others.

Other items that are not allowed because of the standards of respect for personal and College property includes chewing gum and permanent markers.

- Chewing gum is not allowed to be chewed at the college, since it is often discarded on the ground, carpet and desks – this is unsightly, costly to remove, and unhygienic.
- We have a zero tolerance for graffiti on college and personal property, therefore permanent markers (e.g. Vivids (Permanent Markers) are not allowed. Items such as bags, pencil cases and exercise books should not be ‘tagged’ in any way.

In general, mobile phones may only be used outside of class time or with the explicit permission of a teacher, for example to record homework, use in an activity, etc.

Student must take complete responsibility for their phones and digital devices or any other valuable item such as sportswear or sporting equipment and musical instruments. It is the responsibility of the student to ensure their security and proper use.

Devices that are not being used should be kept locked in their locker during the school day, turned off or on silent (not vibrate). The security of the device remains the responsibility of the student.

CONFISCATION OF PROPERTY

Items, including those that contravene the uniform and conduct codes (e.g. jewellery, caps, etc.) and that are not used for learning with explicit teacher permission may be confiscated (e.g. phones). Devices will be held until end of the week or collected by parent/guardian (if confiscated on Friday the item may be collected on the following Monday). Other confiscated items may be collected at the end of each term.