

## MINUTES OF THE SCHOOL BOARD MEETING HELD ON MONDAY 23 JUNE 2025 AT 5:30PM IN THE BOARDROOM

PRESENT:	Lauren Albrey, Ian Marshall, Garry Larsen, Billyjo Flesher-Martin, Kerrie Holmes, Nicola Troughear and Sarah Madden.								
APOLOGIES:	Karen Brinsden, Vonja Young, Hannah Ghiyath.								
VISITORS:	Business Manager Diedré Lane, Deputy Principals’ Keir Whipp and Kate Beazley.								
WELCOME:	At 5:30pm the Presiding Member opened the meeting.		L Albrey						
1. CONFLICTS OF INTEREST:	Nil.		L Albrey						
2. MINUTES:	With no changes or omissions noted, the Minutes of the last meeting dated Monday 26 May 2025 were taken as read. There were no further comments or matters arising. <i>Motion: The Presiding Member proposed acceptance of the Minutes, seconded by I Marshall, with all in favour.</i>		L Albrey						
3. ACTIONS FROM PREVIOUS MINUTES:	<table><tr><th>Action</th><th>Who</th><th>Update</th></tr><tr><td>Nil.</td><td></td><td></td></tr></table>			Action	Who	Update	Nil.		
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4. FINANCE:	<p><b>Finance Report:</b> The Finance Report for May 2025 was taken as read. <i>Motion: The Presiding Member moved that the Finance Report be accepted, seconded by I Marshall with all in favour.</i></p> <p><b>Resolution for Application for Funding</b> It was resolved at this meeting on Monday 23 June 2025 that a request be made to <b>Four Winds Foundation</b> for funding for the amount of \$34,874.90 to purchase picnic tables and table tennis tables for our school. <i>The Board were all in favour of the application for funding from Four Winds Foundation.</i> The application for funding with Trillian Trust is currently pending. There are further plans to apply for funding to support teams during school Tournament Week in August</p> <p><b>Cheque Register:</b> The Business Manager put forward that the payments for the below months be approved: May 2025 - \$1,063,745.39. <i>Motion: The Business Manager recommended ratification of the monthly payments, seconded by L Albrey with all in favour.</i></p> <ul style="list-style-type: none"><li>▪ Water and wastewater changes will increase by 7% from 1 July 2025. This is significantly higher than what was expected.</li><li>▪ Accounts for payment that are sent out to students’ families have now been changed to go out fortnightly instead of monthly.</li></ul>		D Lane						
5. PROPERTY:	<p><b>Property Report:</b> The Property Report for May 2025 was taken as read. <i>Motion: The Presiding Member moved that the Property Report be accepted, seconded by I Marshall with all in favour.</i></p> <p><b>Weathertightness Project:</b></p> <ul style="list-style-type: none"><li>▪ Stage 1 is now deemed complete.</li><li>▪ Temporary roof leaks have appeared in the library, purple upstairs and green upstairs.</li><li>▪ New gym testing is confirmed for 2 July.</li></ul> <p><b>General:</b></p> <ul style="list-style-type: none"><li>▪ A letter of intent to Form Construction has been sent regarding the Boiler Pipework. Supplementary funding has been applied for by the MOE to assist with our 5YA budget.</li><li>▪ Carpark signage upgrade/repairs were discussed, and it was agreed to by the Board that this should be budgeted for in 2026 as it was not planned for in the current budget. D Lane will investigate other suppliers.</li></ul>		D Lane						

	<ul style="list-style-type: none"><li>The new senior skirt has been finalised; new jersey will remain in the burgundy colour as the blue colour samples were inconsistent.</li></ul>																					
7. PRINCIPAL’S REPORT:	<p>The Principal’s Report was taken as read.</p> <p><i>Motion: The Presiding Member moved for acceptance of the Principal’s Report, seconded by I Marshall with all in favour.</i></p> <p><b>Deputy Principals’ Presentations:</b></p> <ul style="list-style-type: none"><li>Mrs Kate Beazley presented to the Board on Attendance for students and the processes in place to provide fortnightly data to parents as well as attendance alerts to tutors to follow up weekly. There are currently 40 students with chronic attendance issues.</li><li>Mr Keir Whipp presented to the Board on Engagement Scores. This information is tracked via P.A.R.O.T system which feeds from Kamar. It provides student statistics and information that is extremely user friendly and informative for teaching staff.</li><li>Student voice data shown to the Board. Providing quality data to support teacher pedagogy, student attendance and engagement.</li></ul> <p><b>Policy Ratification:</b></p> <p>The Policies under review for this month were:</p> <ul style="list-style-type: none"><li>→ Assessment</li><li>→ Co-curricular</li><li>→ Internal Evaluation</li><li>→ Teaching and Learning</li></ul> <p><i>The Presiding Member recommended that the policies be accepted.</i></p> <p>However, Assessment Policy will be deferred until AI Policy completed.</p>	K Holmes																				
8. STRATEGIC PLAN:	Progress against all actions for of our annual goals will be kept up to date via the live link. The goals will be a continuous report with actions dated stamped as appropriate.	K Holmes																				
10. BOARD COMMITTEE REPORTS:	<table><tr><td>11.1</td><td><b>Disciplinary Committee:</b> Refer to Principal’s Report.</td><td>G Larsen</td></tr><tr><td>11.2</td><td><b>Property Committee:</b> Refer to Property Report.</td><td>I Marshall</td></tr><tr><td>11.3</td><td><b>Personnel Committee:</b> Refer to In Committee.</td><td>L Albrey</td></tr></table>	11.1	<b>Disciplinary Committee:</b> Refer to Principal’s Report.	G Larsen	11.2	<b>Property Committee:</b> Refer to Property Report.	I Marshall	11.3	<b>Personnel Committee:</b> Refer to In Committee.	L Albrey												
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11. CORRESPONDENCE:	Nil.																					
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MEETING CLOSED:	With no further items to discuss, the meeting closed at 7:32pm.	L Albrey																				
UPCOMING EVENTS:	<table><tr><td>Monday 23 June to Friday 27 June</td><td>English Week</td></tr><tr><td>Tuesday 24 June</td><td>Student, Teacher, Parent Conferences for Years 9-13</td></tr><tr><td>Friday 27 June</td><td>End of Term 2</td></tr><tr><td>Monday 14 July</td><td>Start of Term 3</td></tr></table>	Monday 23 June to Friday 27 June	English Week	Tuesday 24 June	Student, Teacher, Parent Conferences for Years 9-13	Friday 27 June	End of Term 2	Monday 14 July	Start of Term 3													
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NEXT MEETING:	Monday 28 July 2025 at 5:30pm in the BDSC Boardroom.																					



**SIGNATURE OF PRESIDING MEMBER**  
Mrs Lauren Albrey

28 July 2025