

## MINUTES OF THE SCHOOL BOARD MEETING HELD ON MONDAY 24 NOVEMBER 2025 AT 5:30PM IN THE BOARDROOM

<b>PRESENT:</b>	Lauren Albrey, Ian Marshall, Vonja Young, Garry Larsen, Karen Brinsden, Michael Pienaar, Nicola Troughear, Annalee Killip, Kerrie Holmes, Diedré Lane, and Sarah Madden.		
<b>APOLOGIES:</b>	None.		
<b>WELCOME:</b>	At 5:30pm the Presiding Member opened the meeting.		<i>L Albrey</i>
<b>1. CONFLICTS OF INTEREST:</b>	N Troughear - Presiding Member at Pakuranga College. A Killip – daughter of a Teacher at BDSC.		
<b>2. MINUTES:</b>	With changes noted, the Minutes of the last meeting dated Tuesday 28 October 2025 were taken as read. There were no further comments or matters arising. <i>Motion: The Presiding Member moved acceptance of the Minutes, seconded by G Larsen, and approved unanimously.</i>		<i>L Albrey</i>
<b>3. ACTIONS FROM PREVIOUS MINUTES:</b>	<b>Action</b>	<b>Who</b>	<b>Update</b>
	1. School Gardens Project.	D Lane	Now closed.
	2. Correspondence to MOE regarding outstanding property matters.	L Albrey	Next meeting scheduled for 1 December 2025.
	3. Succession planning/parent coopting on to the Board.	All	Further discussion to be had in early 2026.
	4. Meeting required regarding gym (new build) issues.	L Albrey	Awaiting a response.
	5. EOTC Portfolio	All	Documentation to review at next meeting.
	6. Te Tiriti O Waitangi	L Albrey	A letter will be sent to our school community to advise the school's support of this as it currently stands. Send letter to Minister reaffirming support/not supporting proposed changes.
<b>4. MINISTRY OF EDUCATION</b>	<b>Briefing on seismic review, interim strengthening, and seismic assessment project:</b> The Ministry of Education are working alongside an Engineering Advisory Group which was set up following the Canterbury earthquakes and they have been reviewing structural deficiencies in some Auckland schools including BDSC. There have been several issues identified in the buildings at BDSC which require work. The interim work is to be carried out during the Christmas holidays and is proposed to be completed by 12 January 2026. The Ministry has formally assured the Board that the school buildings meet all safety standards and are suitable for occupancy. The Ministry of Education PowerPoint presentation will be shared with the Board for their records.		<i>F Westerkamp</i>
<b>5. FINANCE:</b>	<b>Finance Report:</b> The Finance Report for October 2025 was taken as read. <i>Motion: The Business Manager moved that the Finance Report be accepted, seconded by G Larsen, and approved unanimously.</i>  A funding application with Transpower Community Care for \$15k has been submitted, if accepted this will be to buy outdoor picnic tables for sit down lunch students. There is also a funding application that is being submitted to assist with Year 9 Whānau Camps.  ASB Merchant Services acknowledged receipt of all data for credit card payments made towards trip and events in relation to when they took place.		<i>D Lane</i>

	<p>The 2025 interim audit finished on 23 November. Next final audit booked for 5-6 March 2026.</p> <p>A final copy of the 2026 Budget was distributed to the Board on 18 November 2025. This is a deficit Budget due to property/maintenance costs which have increased significantly. Provision has been made for staff salaries which may increase depending on the outcome of ongoing negotiations for collective agreements for teachers and support staff.</p> <p><i>Motion: The Business Manager moved that the Board approves and adopts the Budget for the 2026 school year, seconded by G Larsen and approved unanimously.</i></p> <p><b>Cheque Register:</b> The Business Manager put forward that the payments for the below months be approved: October 2025 - \$922,632.03.</p> <p><i>Motion: The Business Manager moved the ratification of the monthly payments, seconded by G Larsen and approved unanimously.</i></p>	
<p><b>6. PROPERTY:</b></p>	<p><b>Property Report:</b> The Property Report for October 2025 was taken as read.</p> <p><i>Motion: The Business Manager moved that the Property Report be accepted, seconded by G Larsen and approved unanimously.</i></p> <p>The electricity review has been completed with Simply Energy as the current supplier. Simply Energy, Mercury and Electric Kiwi all tendered, and the recommendation is to accept the 60-month contract from Mercury. The new contract reflects an estimated cost increase of \$47,662 or 4.4% compared to Simply Energy whose renewal pricing could result in a further \$64,539 increase over the same period.</p> <p>The gas review has also been completed with Nova Gas as the current supplier. Both Nova and Contact Energy tendered, and the recommendation is to accept a 36-month contract from Contact Energy. The new contract reflects a projected cost increase of \$2,360 or 4.4% from the existing contract. Nova Energy renewal pricing would add a further increase of \$20,305 over the same three-year period. Raw gas pricing can be fixed for 36 months.</p> <p><i>Motion: The Business Manager moved that the Board approves the Electricity Contract from Mercury Energy and the Gas Contract from Contact Energy, seconded by G Larsen and approved unanimously.</i></p>	<p>D Lane</p>
<p><b>7. PRINCIPAL'S REPORT:</b></p>	<p>The Principal's Report was taken as read.</p> <p><i>Motion: The Principal moved for acceptance of the Principal's Report, seconded by I Marshall and approved unanimously.</i></p> <p>EOTC Several trips are currently under review for the new year including Year 9 camps. These require detailed class information such as student names and any support needs. This data cannot be provided until students commence school in the new year so the review will take place at the start of the school year. All required documentation available now has been reviewed and signed off by the Principal. Final sign off by the Board will be required before the first Board meeting in 2026.</p> <p>Te Tiriti O Waitangi The Government announced that there will be changes to Te Tiriti o Waitangi requirements in the Education and Training Act. The Board would like to reaffirm their commitment and are in support of how this currently stands. A letter will be sent out to our community in support of this.</p>	<p>K Brinsden</p>

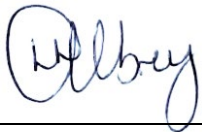
	<p>2026 Enrolments Current enrolment stands at 307, an increase compared to this time last year. It is still unclear whether this growth is driven by the new online application process or ongoing movement and expansion within our zone.</p> <p>The following dates were proposed and accepted for the 2026 Board Meetings. <i>Motion: The Presiding Member moved for acceptance of 2026 Board Meeting dates, seconded by I Marshall and approved unanimously.</i></p> <table border="1" data-bbox="410 434 1267 797"> <tr> <td><b>Term 1</b></td> <td>Monday 23 February 2026 Monday 23 March 2026</td> </tr> <tr> <td><b>Term 2</b></td> <td>Tuesday 28 April 2026 (after ANZAC Day) Monday 25 May 2026 Monday 29 June 2026</td> </tr> <tr> <td><b>Term 3</b></td> <td>Monday 27 July 2026 Monday 24 August 2026</td> </tr> <tr> <td><b>Term 4</b></td> <td>Monday 21 September 2026 Tuesday 27 October 2026 (after Labour Weekend) Monday 23 November 2026</td> </tr> </table>	<b>Term 1</b>	Monday 23 February 2026 Monday 23 March 2026	<b>Term 2</b>	Tuesday 28 April 2026 (after ANZAC Day) Monday 25 May 2026 Monday 29 June 2026	<b>Term 3</b>	Monday 27 July 2026 Monday 24 August 2026	<b>Term 4</b>	Monday 21 September 2026 Tuesday 27 October 2026 (after Labour Weekend) Monday 23 November 2026																																						
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<b>8. STRATEGIC PLAN:</b>	Due to the delay in the release of the new curriculum and associated resources, some actions from 2025 have been partially completed and will be carried over into 2026. The 2026 Annual Plan is to be shared with the Board for feedback by 9 December 2025.	<i>K Brinsden</i>																																													
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<b>MEETING CLOSED:</b>	With no further items to discuss, the meeting closed at 7:48pm.	<i>L Albrey</i>																																													

**UPCOMING EVENTS:**

Tuesday 4 – Friday 28 November	NCEA and Scholarship Examinations.
Thursday 4 December	Talent Quest.
Friday 5 December	Picnic Day.
Monday 8 December (1PM)	Junior Awards Ceremony for Year 10.
Tuesday 9 December (9AM)	Junior Awards Ceremony for Year 9.
	Last Day of Term 4, 2025.
<b>Term 1, 2026</b>	
Wednesday 21 and Thursday 22 January	New and All Staff Day.
Friday 23 January	All Staff Day (half day).
Monday 26 January	Auckland Anniversary Day.
Tuesday 27 January	Year 12 and Year 13 Course Confirmation.
Wednesday 28 January	Year 9 Powhiri and New Year 10 to Year 13 Students.
Thursday 29 January	Year 9, Year 10 start, Year 12 & 13 Peer Support Training, Year 11 Option Changes.
Friday 30 January	School on first day of Timetable.
Friday 6 February	Waitangi Day.

**NEXT MEETING:**

Monday 23 February 2026 at 5:30pm in the BDSC Boardroom.


**SIGNATURE OF PRESIDING MEMBER**

Mrs Lauren Albrey

**23 February 2026.**