

**Rationale:**

Botany Downs Secondary College recognises the responsibility to provide a range of assessments within the National Qualifications Framework (NQF) as well as diagnostic and formative assessments that meet the needs of our students.

**Purpose:**

1. To obtain or prepare to obtain qualifications on the NQF.
2. To inform the development and implementation of teaching and learning programmes and strategies to meet the needs of students, NZ Curriculum and NZQA requirements.
3. To provide good quality information to identify student progress and achievement against intended learning outcomes.
4. To provide good quality information that allows Learning Areas and the College to assess progress against annual goals.


**Guidelines:**

1. Assessment will be fair, valid, and as equitable as possible. It shall be ongoing, accurate and objective.
2. Assessment procedures will be published and accessible to staff and students.
3. Planning assessments will be an integral part of each teaching programme and the timing and type of assessment will be made known to all students at the beginning of each course each year.
4. The College will report assessment results through the web portal.
5. Heads of Learning and Heads of Subjects are responsible for ensuring the preparation of appropriate assessment tasks and that the College and NZQA requirements are met for their subjects.

**Other relevant documentation:**

Teaching and Learning Policy  
Reporting on Student Achievement Progress Policy

**Review schedule:** Triennial

Presiding Member Signature	
Date	27 June 2022