

## MINUTES OF THE SCHOOL BOARD MEETING HELD ON MONDAY 1 JULY 2024 AT 5:30PM IN THE BOARDROOM

<b>PRESENT:</b>	Lauren Albrey, Acting Principal Kerrie Holmes, Garry Larsen, Billyjo Flesher-Martin, Nicola Troughear, Tiffany Chan, and Sarah Madden.								
<b>APOLOGIES:</b>	Karen Brinsden, Vonja Young, Ian Marshall.								
<b>VISITORS:</b>	Business Manager Diedré Lane, Head of Mathematics Irene Bennet.								
<b>WELCOME:</b>	At 5:30pm the Presiding Member opened the meeting.	<i>L Albrey</i>							
<b>1. CONFLICTS OF INTEREST:</b>	Nil.		<i>L Albrey</i>						
<b>2. MINUTES:</b>	With no changes or omissions noted, the Minutes of the last meeting dated Wednesday 5 June 2024 were taken as read. There were no further comments or matters arising. <i>Motion: The Presiding Member proposed acceptance of the minutes, seconded by G Larsen with all in favour.</i>		<i>L Albrey</i>						
<b>3. ACTIONS FROM PREVIOUS MINUTES:</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">Action</th> <th style="width: 20%;">Who</th> <th style="width: 40%;">Update</th> </tr> </thead> <tbody> <tr> <td>Another request for a meeting with the Prime Minister/Botany MP to update on weathertightness project issues.</td> <td style="text-align: center;">K Brinsden</td> <td>To be confirmed.</td> </tr> </tbody> </table>			Action	Who	Update	Another request for a meeting with the Prime Minister/Botany MP to update on weathertightness project issues.	K Brinsden	To be confirmed.
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<b>4. MATHEMATICS PRESENTATION:</b>	<p><b>HOD - Mathematics.</b></p> <ul style="list-style-type: none"> <li>There are eight staff members in the department. Four full-time staff and four part-time currently. The department prides itself in providing courses for different ability groups and excellent academic achievement in NCEA and Scholarship.</li> <li>Teachers are involved in the Junior Maths Competition, ICAS, Eton Senior Maths, Australian Maths Competition, Mathex, Gifted and Talented, Maths Council, Maths Week, Botany Challenge, Australian Informatics Competition, Maths Certificates, Calculus Scholarships and Statistics Scholarships.</li> <li>Changes in the department include the 2021 piloted numeracy corequisite standard and the 2023 piloted new NCEA Level 1 standards.</li> <li>The department also promotes literacy - e.g. the use of storytelling to assess Year 10 trigonometry topics.</li> <li>Some concerns are that the Year 9 students only get three hours of maths lessons per week which can sometimes fall on a public holiday and there are no secure forms of technology that can be used for assessment as well as a difficulty in finding good teachers.</li> </ul>		<i>I Bennet</i>						
<b>5. FINANCE:</b>	<p><b>Finance Report:</b> The Finance Report for month end of May 2024 was taken as read. <i>Motion: The Presiding Member moved that the Finance Report be accepted, seconded by G Larsen with all in favour.</i></p> <p><b>Accounts for Payment:</b> The Business Manager put forward that the payments for April \$1,040,447.31 be approved. <i>Motion: The Business Manager recommended ratification of the monthly payments, seconded by G Larsen with all in favour.</i></p> <p>The Auditor's Report to the Board had a few observations which have been discussed with Deidre and resolved.</p>		<i>D Lane</i>						
<b>6. PROPERTY:</b>	<p><b>Property Report:</b> The Property Report for month end of May 2024 was taken as read. <i>Motion: The Presiding Member moved that the Property Report be accepted, seconded by G Larsen with all in favour.</i></p> <ul style="list-style-type: none"> <li>A report regarding the new gym should be available on 10 July.</li> <li>The remedial project is currently on hold.</li> </ul>		<i>D Lane</i>						

	<ul style="list-style-type: none"> <li>• The school has been advised that they need to move all equipment and store it at the school's expense before Form Construction can commence their work. It was discussed that the MOE should provide a level of the approximate costs for this. At this stage the proposed start date is now Monday 15 July which looks unlikely due to the fact there is still no building consent that has been issued and no program of works available.</li> <li>• L Aubrey escalated Board concerns to David Bos at the MOE. No acknowledgement or response received to date.</li> <li>• The new gym and old gym are still out of action. This has had a significant impact on the Sports and PE Department which has been problematic for students. The HPE and Sports staff have been doing a great job to work through this considering the current situation.</li> </ul>	
<b>6. HEALTH &amp; SAFETY:</b>	Next Health & Safety Committee Meeting will be on Wednesday 7 August.	<i>K Holmes</i>
<b>7. PRINCIPAL'S REPORT:</b>	<p>The Principal's Report was taken as read.  <i>Motion: The Acting Principal moved that the Principal's Report be accepted, seconded by L Albrey with all in favour.</i></p> <p><b>Policies:</b>  <i>Motion: The Acting Principal moved that the Policy documentation with suggested amendments from the SLT be accepted, seconded by L Aubrey with all in favour.</i></p> <ul style="list-style-type: none"> <li>• Student Behaviour Management Policy.</li> </ul> <p><b>NCEA Student Data Analysis:</b>          An area of focus is Māori student attendance as it is lower at all levels. We are addressing this issue by developing culturally responsive and relational pedagogy, we are more likely to engage Māori which in turn leads to improvement in attendance and increased achievement.</p> <p><b>Community of Learning:</b>          Waipaparoa Kāhui Ako Kapa Haka Celebration was held on Wednesday 26th June. Our Kahui Ako was one of eight schools representing Kapa Haka groups at Point View School. This was a great night with the community all together as a Kāhui Ako, for whānau to feel connected and create a sense of belonging and help develop students' understanding of what it is like to be part of a kapa haka and enhance their sense of identity and understanding of Māori culture.</p> <p><b>Recruitment of new Teachers:</b>          Recruiting and retaining teachers is an ongoing challenge. There are a significant number of applicants; however, most of these are applying from overseas. At present we are recruiting for four teachers and have employed our first overseas teacher for a Maths position. He will start next term Visa pending.</p> <p><b>Rostered classes for Years 10 to 13:</b>          Due to a limited supply of relief teachers to cover staff absence (personal and work related), we have implemented the following to ease the daily pressure on internal cover.</p> <ul style="list-style-type: none"> <li>– Monday 20 June – Year 11 start Period 2.</li> <li>– Monday 24 June – Year 10 start Period 2.</li> <li>– Tuesday 25 June – Year 12 start Period 2.</li> <li>– Thursday 27 June – Year 13 start Period 2.</li> <li>– Monday 1 July – Year 11 start Period 2.</li> <li>– Tuesday 2 July – Year 10 start Period 2.</li> <li>– Wednesday 3 July – Year 13 start Period 2.</li> </ul> <p>Teachers will not be required to teach online as students will work independently at home so that teachers who would teach the rostered off year level period 1 will be used for a relief cover in one of your other non-contacts.</p> <p>Benefits of this compared to a full year roster home:</p> <ul style="list-style-type: none"> <li>– Less impact on students learning.</li> <li>– Limited assessment classes</li> <li>– Less planning for teachers</li> <li>– Provides the necessary cover we need and takes the pressure of daily internal cover.</li> </ul>	<i>K Holmes</i>

	This does not impact on Year 9 students.			
<b>8. STRATEGIC PLAN:</b>	Kept up to date via the live link for SLT.			<i>K Holmes</i>
<b>9. BOARD COMMITTEE REPORTS:</b>	9.1	<b>Disciplinary Committee:</b>	Refer to In-Committee Minutes.	<i>G Larsen</i>
	9.2	<b>Property Committee:</b>	Refer to Property Report.	<i>I Marshall</i>
	9.3	<b>Personnel Committee:</b>	Refer to In-Committee Minutes.	<i>L Albrey</i>
<b>10 CORRESPONDENCE:</b>	Refer Actions from Previous Meeting.			
<b>11. EOTC TRIPS:</b>	Trip Name	Location	Dates	TIC
	Japanese Sister School Visit	Japan	7-14 July	Michelle Lodge
	Premier Mixed Touch Nationals	Rotorua	5-9 December	Julie Mahar
<b>12. NEW ITEMS:</b>	Refer to the Principal's Report.			
<b>MEETING CLOSED:</b>	With no further items to discuss, the meeting closed at 7:25pm.			<i>L Albrey</i>
<b>UPCOMING EVENTS:</b>	Monday 22 July	Start of Term 3.		
	Monday 22 July	Pasifika Language Week.		
	Monday 29 July	Arts Week.		
	Monday 6 August	Maths Week.		
	Wednesday 14 August	Sports Scholarships due.		
	Tuesday 20 August	Online In Zone Enrolments due.		
	Wednesday 4 September	Out of Zone Applications due.		
	Wednesday 11 September	Out of Zone Ballot takes place.		
<b>NEXT MEETING:</b>	Monday 29 July 2024 – 5:30PM.			



**SIGNATURE OF PRESIDING MEMBER**

Mrs Lauren Albrey

**DATED 29 July 2024**