

MINUTES OF THE SCHOOL BOARD MEETING HELD ON MONDAY 1 MAY 2023 AT 5PM IN THE BDSC BOARDROOM

PRESENT:	Karen Brinsden, Lauren Albrey, Ian Marshall, Garry Larsen, Nicola Troughear, Yvonne de Graaf, Diedré Lane.																			
APOLOGIES:	Mark Twyman, Murray Goodman, Tiffany Chan.																			
VISITORS:	Associate Principal Kerrie Holmes, Parent Candidate Vonja Young																			
WELCOME:	At 5.01pm the Presiding Member opened the meeting with BDSC's karakia.	<i>L Albrey</i>																		
1. CONFLICTS OF INTEREST:	Nicola Troughear is Presiding Member of Pakuranga College School Board.	<i>L Albrey</i>																		
2. MINUTES:	With no changes or omissions noted, the minutes of the last meeting dated Monday 27 March 2023 were taken as read. There were no further comments or matters arising. <i>Motion: The Presiding Member proposed acceptance of the minutes, seconded by Garry Larsen with all in favour.</i>	<i>L Albrey</i>																		
3. ACTIONS FROM PREVIOUS MINUTES:	<table border="1"> <thead> <tr> <th>Action</th><th>Who</th><th>Update</th></tr> </thead> <tbody> <tr> <td>1. Explore how gender diversity and inclusion rights can be incorporated into the school uniform.</td><td>D McGregor</td><td>In progress. Need more student feedback.</td></tr> <tr> <td>2. Parent Shu Chen suggested BDSC uses the WeChat app to engage with the Chinese community better.</td><td>D Lane</td><td>Principal will use WeChat while in China and will report back. Would still need a dedicated staff member to look after it.</td></tr> <tr> <td>3. MOE should attend a board meeting.</td><td>K Brinsden</td><td>Will invite Rob McAllistair to the next board meeting.</td></tr> <tr> <td>4. Parent information evenings scheduled for this term.</td><td>Y de Graaf</td><td>Worry Warriors Thursday 25 May, PAC 7pm. Parenting with Mindfulness and Acceptance Thursday 22 June, PAC 7pm.</td></tr> <tr> <td>5. Contact local MP Chris Luxon to discuss the issues and lack of action from MOE.</td><td>K Brinsden</td><td>Chris drafted a letter, but MOE have since been in contact with a plan going forward.</td></tr> </tbody> </table>	Action	Who	Update	1. Explore how gender diversity and inclusion rights can be incorporated into the school uniform.	D McGregor	In progress. Need more student feedback.	2. Parent Shu Chen suggested BDSC uses the WeChat app to engage with the Chinese community better.	D Lane	Principal will use WeChat while in China and will report back. Would still need a dedicated staff member to look after it.	3. MOE should attend a board meeting.	K Brinsden	Will invite Rob McAllistair to the next board meeting.	4. Parent information evenings scheduled for this term.	Y de Graaf	Worry Warriors Thursday 25 May, PAC 7pm. Parenting with Mindfulness and Acceptance Thursday 22 June, PAC 7pm.	5. Contact local MP Chris Luxon to discuss the issues and lack of action from MOE.	K Brinsden	Chris drafted a letter, but MOE have since been in contact with a plan going forward.	
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4. FINANCE:	<p>Finance Report: The Finance Report for March was taken as read. <i>Motion: The Presiding Member moved that the Finance Report be accepted, seconded by Ian Marshall with all in favour.</i></p> <p>Cheque Register: The Business Manager put forward that the payments for the month of March \$1,547,395.10 be approved. <i>Motion: The Business Manager recommended ratification of the monthly payments, seconded by Lauren Albrey with all in favour.</i></p> <p>2022 Financial Statements: Auditors had one query from their visit on 6 March. We are waiting for them so we can complete our Principal's Annual Report which is due to MOE on 31 May.</p> <p>New Gym: Project has been delayed. Handover is due on 9 August 2023.</p>	<i>D Lane</i>																		

<p>5. PROPERTY</p>	<p>Property Report: The Property Report for March was taken as read. <i>Motion: The Presiding Member moved that the Property Report be accepted, seconded by Garry Larsen with all in favour.</i></p> <p>New Gym: As the project nears completion, physical site walkarounds will take place fortnightly, which will alternate with the site meetings.</p> <p>10YPP: Expecting our draft plan from the consultants this month. 5YA projects and funding will be taken from this plan which may include expenses for upgrades due to the age of the school, i.e., lights changed to LED and upgrading changing rooms.</p> <p>Cricket Upgrade: Handover was incomplete with surface and net problems. Tiger Turf has since remediated surface, fence framework and position of gates. Waiting for flexinet extension.</p> <p>Building WOF: IQP inspections and maintenance underway. Business Manger to undergo training to sign off property compliance system (i.e., fire) until new Property Custodian starts.</p> <p>Property Team: The Principal would like to thank the Business Manager, Caretaker and Groundsperson for the extra work they have undertaken while there is no Custodian.</p> <p>Diedré Lane left the meeting at 5.28pm.</p>	<p>D Lane</p>
<p>7. PRINCIPAL'S REPORT:</p>	<p>The Principal's Report was taken as read. <i>Motion: The Presiding Member moved for acceptance of the Principal's Report, seconded by Lauren Albrey with all in favour.</i></p> <p>Grooming Standards: We may need to consider reviewing our grooming standards to accommodate culture and gender diversity. <i>Action: The Principal will gather student feedback.</i></p> <p>NZ PPTA Strike Action: We have received confirmation from NZ PPTA that their planned year level strikes will proceed. This means that certain year levels will not be taught by union members or have work set for them on certain days. Parents requiring their children to be at school will be supervised by non-union members. <i>Motion: The Principal recommends that for the safety of all students, the year level impacted on a strike day should be rostered home, seconded by Lauren Albrey with all in favour.</i></p> <p>The planned regional strike day scheduled for Thursday 11 May 2023 has not been confirmed by NZ PPTA yet.</p> <p>2024 Out of Zone Ballot: <i>Motion: The Principal recommends that the Board accepts 25 Year 9 student placements and 5 sports scholarships for 2024, seconded by Garry Larsen with all in favour.</i></p>	<p>K Brinsden</p>

	<p>Acting Principal: <i>Motion: The Principal requests that Associate Principal Kerrie Holmes is Acting Principal when she is outside of Auckland or unable to be communicated with, seconded by Ian Marshall with all in favour.</i></p> <p>International Student Numbers: As well as some of our current short-term enrolments changing to long term, we have received a lot of enquiries since Andrea Donovan’s recent marketing trip to SE Asia.</p>																							
9. POLICIES	<p>Policy Ratification: <i>Motion: The Presiding Member recommended the ratification of the Health & Safety, Network Use, Our Way ‘Responding to Behaviour’, and Reducing Student Stress and Use of Physical Restraint policies, seconded by Ian Marshall with all in favour.</i></p>	L Albrey																						
10.BOARD COMMITTEE REPORTS:	<table><tr><td>10.1</td><td>Disciplinary Committee: Refer to Principal’s Report.</td></tr><tr><td>10.2</td><td>Property Committee: Refer to Property Report.</td></tr></table>	10.1	Disciplinary Committee: Refer to Principal’s Report.	10.2	Property Committee: Refer to Property Report.	K Brinsden I Marshall																		
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13.NEW ITEMS:	There were no new items to discuss.																							
MEETING CLOSED:	With no further items to discuss, the meeting closed at 6.16pm.	L Albrey																						
UPCOMING EVENTS 2023	<table><tr><td>Monday 1 to Friday 5 May</td><td>Science Week</td></tr><tr><td>Thursday 4 May</td><td>Year 11 rostered home</td></tr><tr><td>Tuesday 9 May</td><td>Year 12 rostered home</td></tr><tr><td>Thursday 11 May</td><td>One day regional strike TBC</td></tr><tr><td>Tuesday 16 May</td><td>Year 9 rostered home</td></tr><tr><td>Wednesday 17 May</td><td>Year 10 rostered home</td></tr><tr><td>Friday 19 May</td><td>Pink Shirt Mufti Day</td></tr><tr><td>Monday 22 to Wednesday 24 May</td><td>Spirit Year 9 Camp TBC</td></tr><tr><td>Thursday 25 May</td><td>Year 11 rostered home</td></tr><tr><td>Monday 29 May to Friday 2 June</td><td>Cultural Week</td></tr><tr><td>Monday 29 May</td><td>Board Meeting at 5.30pm, BDSC</td></tr></table>		Monday 1 to Friday 5 May	Science Week	Thursday 4 May	Year 11 rostered home	Tuesday 9 May	Year 12 rostered home	Thursday 11 May	One day regional strike TBC	Tuesday 16 May	Year 9 rostered home	Wednesday 17 May	Year 10 rostered home	Friday 19 May	Pink Shirt Mufti Day	Monday 22 to Wednesday 24 May	Spirit Year 9 Camp TBC	Thursday 25 May	Year 11 rostered home	Monday 29 May to Friday 2 June	Cultural Week	Monday 29 May	Board Meeting at 5.30pm, BDSC
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NEXT MEETING:	Monday 29 May 2023 at 5.30pm at BDSC.																							



SIGNATURE OF PRESIDING MEMBER:
 Mrs Lauren Albrey

29 May 2023

DATED