

MINUTES OF THE BDSC SCHOOL BOARD MEETING HELD ON MONDAY 27 MARCH 2023 AT 5.30PM AT BDSC

PRESENT:	Karen Brinsden, Lauren Albrey, Mark Twyman, Murray Goodman, Ian Marshall, Garry Larsen, Nicola Troughear, Tiffany Chan, Yvonne de Graaf and Diedré Lane.		
APOLOGIES:			
VISITORS:	Associate Principal Kerrie Holmes		
WELCOME:	At 5.31pm the Presiding Member opened the meeting with BDSC’s karakia.	L Albrey	
1. CONFLICTS OF INTEREST:	Nicola Troughear is Presiding Member of Pakuranga College School Board.	L Albrey	
2. MINUTES:	With no changes or omissions noted, the minutes of the last meeting dated Monday 27 February 2023 were taken as read. There were no further comments or matters arising. <i>Motion: The Presiding Member proposed acceptance of the minutes, seconded by Garry Larsen with all in favour.</i>	L Albrey	
3. ACTIONS FROM PREVIOUS MINUTES:			
	Action	Who	Update
	1. Explore how gender diversity and inclusion rights can be incorporated into the school uniform.	D McGregor	9 out of 20 students met and gave feedback but we need the input from a larger number. Board suggested sending a survey to all students.
	2. Parent Shu Chen suggested BDSC uses the WeChat app to engage with the Chinese community better.	D Lane	A staff member would need to manage this and have time to check it regularly and answer questions. Will talk further with our Chinese Dean to see if this would be worth pursuing.
4. FINANCE:	Finance Report: The Finance Report for February was taken as read. <i>Motion: The Presiding Member moved that the Finance Report be accepted, seconded by Mark Twyman with all in favour.</i> Cheque Register: The Business Manager put forward that the payments for the month of February \$1,729,815.62 be approved. <i>Motion: The Business Manager recommended ratification of the monthly payments, seconded by Ian Marshall with all in favour.</i> Auditors: Auditors were supposed to be onsite for two days but were only here for one of them. Haven’t heard back from them yet but will follow this up. International Students: We have a lot of interest from overseas students, but unfortunately, we don’t have many spaces or the resources to enroll them at some year levels. We are close to capacity for 2023.		D Lane
5. PROPERTY	Property Report: The Property Report for February was taken as read. <i>Motion: The Presiding Member moved that the Property Report be accepted, seconded by Mark Twyman with all in favour.</i>		D Lane

	<p>Roof Remediation: After 5 years, there is still no progress or commitment from MOE. <i>Action: The Principal will contact local MP Chris Luxon to discuss the issues and lack of action from MOE and will involve or report back to the Board.</i></p> <p>Building Projects: All are moving along nicely. The new PE office in the old gym is finished and Focus is currently fixing the defects. The arrival of the fire doors in the new gym may push the finishing date out.</p> <p>10YPP/5YA: Have met with Carmen Licopit (Asset Project Facilitator) and have had two more onsite condition assessments done. 10YPP is now being developed with the projects listed according to priority.</p> <p>Diedré Lane left the meeting at 6.37pm.</p>	
7. PRINCIPAL'S REPORT:	<p>The Principal's Report was taken as read. <i>Motion: The Presiding Member moved for acceptance of the Principal's Report, seconded by Mark Twyman with all in favour.</i></p> <p>NCEA Achievement Report: The common anomaly from each learning area is that Covid influenced student learning, focus and motivation. Attendance also played a big part. Students are lacking resilience and work ethic and we need to explicitly teach these skills from Year 9. Next year, Deputy Principals will analyse their designated HOLA reports then create a summary to present to the Board.</p> <p>Connections with Iwi: We have made connection with Te Whare Wananga O Owairoa. They are coming onsite on Monday 24 April (Teachers Only Day) to present to us on the history of the area. Associate Principal Kerrie Holmes will be visiting the marae next week to further authenticate our connection. Iwi are inundated with schools requesting information. MOE have not provided them with the resources to support schools in unpacking Mana Orite Aotearoa NZ Histories and learning more about our local area.</p> <p>Pub Charity Application: Deputy Principal Keir Whipp requested permission to apply to Pub Charity for funding to contribute towards a Māori Student Council. The first part of the project is to hold a Māori Council Student Leader's workshop marae noho which will cost \$230.43. The second part of the project is two bone-carving workshops onsite run by the Aotearoa Bone and Stone Carving Academy which will cost \$2,700. <i>Motion: The Presiding Member moved for permission to be granted, seconded by Garry Larsen with all in favour.</i></p> <p>Learning Assistant Funding: MOE funding for Learning Assistants is minimal, so the Board significantly supports them. Head of Learning Support Abby Smith is doing a great job of leading a successful department, but funding is a huge issue, especially since the number of students needing specialised help is increasing. MOE are currently reviewing their funding for Learning Assistants.</p>	K Brinsden
9. POLICIES	<p>Policy Ratification: <i>Motion: The Presiding Member recommended the ratification of the Human Resources and Staff Code of Conduct policies, seconded by Murray Goodman with all in favour.</i></p>	L Albrey

10.BOARD COMMITTEE REPORTS:	9.1	Disciplinary Committee: Refer to Principal’s Report.	K Brinsden I Marshall
	9.2	Property Committee: Refer to Property Report.	
13.NEW ITEMS:	12.1	Succession Planning: The Presiding Member spoke to two parent candidates from the 2022 elections. One is thinking about attending one of our meetings and the other is meeting with the Presiding Member to discuss it further this week.	L Albrey
	12.2	HOLA Topic of Discussion: It was agreed that the topic of discussion will be <i>How do you contribute to literacy and numeracy within school and how do you integrate it with other subjects.</i>	K Brinsden
	12.3	Governance Team: New Era have created a ‘Governance’ Team solely for the Board. The Board Secretary will organise training for members once setup is complete.	Y de Graaf
MEETING CLOSED:	With no further items to discuss, the meeting closed at 7.51pm.		L Albrey
UPCOMING EVENTS 2023	Monday 27 to Friday 31 March		Summer Tournament Week.
	Thursday 30 March		Mufti Day in support of Senior Ball.
	Saturday 1 April		Blake Whānau carwash outside school.
	Sunday 2 April		Sheilah Winn Festival, PAC.
	Tuesday 4 April		Cross Country.
	Thursday 6 April		End of Term 1.
	Monday 24 April		Teachers Only Day.
	Tuesday 25 April		ANZAC Day - Public Holiday.
	Saturday 29 April		School Ball, Ellerslie Events Centre.
	Monday 1 to Friday 5 May		Science Week.
NEXT MEETING:	Monday 1 May 2023 at 5.00pm at Fisher House, East Tamaki.		



SIGNATURE OF PRESIDING MEMBER:

Mrs Lauren Albrey

1 May 2023

DATED