


MINUTES OF THE SCHOOL BOARD MEETING HELD ON MONDAY 31 JULY 2023 AT 5.30PM IN THE BDSC BOARDROOM

PRESENT:	Murray Goodman, Garry Larsen, Mark Twyman, Karen Brinsden, Vonja Young, Nicola Troughear, Yvonne de Graaf.														
APOLOGIES:	Lauren Albrey, Ian Marshall, Tiffany Chan.														
ABSENT:	Billyjo Flesher-Martin.														
VISITORS:	Business Manager Diedré Lane, Associate Principal Kerrie Holmes, Head of Social Science Karen Douglas.														
WELCOME:	At 5.28pm the Deputy Presiding Member opened the meeting.	<i>M Goodman</i>													
1. CONFLICTS OF INTEREST:	Nicola Troughear is Presiding Member of Pakuranga College.	<i>M Goodman</i>													
2. LEARNING AREA REPORT:	The Deputy Presiding Member thanked Head of Social Science Karen Douglas for her comprehensive report. The Principal acknowledged the extra work Karen Douglas does to successfully lead her department.	<i>M Goodman</i>													
3. MINUTES:	With no changes or omissions noted, the minutes of the last meeting dated Monday 26 June 2023 were taken as read. There were no further comments or matters arising. <i>Motion: The Deputy Presiding Member proposed acceptance of the minutes, seconded by Garry Larsen with all in favour.</i>	<i>M Goodman</i>													
4. ACTIONS FROM PREVIOUS MINUTES:	<table><tr><th>Action</th><th>Who</th><th>Update</th></tr><tr><td>1. Explore how gender diversity and inclusion rights can be incorporated into the school uniform.</td><td>K Brinsden</td><td>Formulating draft survey for board to approve before sending to students.</td></tr><tr><td>3. Fire evacuation siren hard to hear over the noise during break times.</td><td>K Brinsden</td><td>Speakers are being tested.</td></tr><tr><td>4. Board attendance at upcoming events.</td><td>ALL</td><td>All to complete attendance schedule shared by Board Secretary.</td></tr></table>	Action	Who	Update	1. Explore how gender diversity and inclusion rights can be incorporated into the school uniform.	K Brinsden	Formulating draft survey for board to approve before sending to students.	3. Fire evacuation siren hard to hear over the noise during break times.	K Brinsden	Speakers are being tested.	4. Board attendance at upcoming events.	ALL	All to complete attendance schedule shared by Board Secretary.		
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5. FINANCE:	Finance Report: The Finance Report for June was taken as read. <i>Motion: The Deputy Presiding Member moved that the Finance Report be accepted, seconded by Mark Twyman with all in favour.</i> Cheque Register: The Business Manager put forward that the payments for the month of June \$1,184,038.01 be approved. <i>Motion: The Business Manager recommended ratification of the monthly payments, seconded by Garry Larsen with all in favour.</i> AOG Banking Services: Our Generation 1 contract has expired, and we have accepted the new Generation 2 contract. ASB Bank may withdraw their foreign exchange service. MOE/PPTA Arbitration: PPTA union members received a confidential summary of the arbitration results. The outcome will be sent to the government, and if approved, will be sent to union members for voting. Subject to the agreement any board-funded teachers would receive the same terms and conditions which will mean that terms such as lump sum payments would come out of board funds. We are monitoring the board-funded teachers carefully.	<i>D Lane</i>													

<p>6. PROPERTY:</p>	<p>Property Report: The Property Report for June was taken as read. <i>Motion: The Deputy Presiding Member moved that the Property Report be accepted, seconded by Mark Twyman with all in favour.</i></p> <p>Weathertightness Project: We received confirmation from MOE during a recent meeting that the scope of the project hasn't changed, the roof system will remain the same, and building consent has been lodged. The project aims to start June 2024; however, MOE has not included boiler works in this and decantment is still a big question mark. We are also concerned what impact this project will have on our 10YPP and 5YA projects.</p> <p>New Gym: Completion has been delayed again to 22 August, though there is now a problem with the seratone sheets in the bathrooms which will push the date out further. Defects will also need to be addressed before the project is ready for sign off.</p> <p>Neon Signs will complete the artwork going on the entrance way wall shortly. The wall will be primed, artwork adhered, then laminated over the top.</p> <p>We need to consider when/what the official opening of the new gym will look like. Consideration also needs to be given to engagement with local iwi. The board will need to give thought of a Koha. <i>Action: Staff Representative will advise costs involved with the opening of Pakuranga College's new build.</i></p> <p>Fire Incident in Blake Whānau: Waiting on final approval from MOE before we can start repairing the fire damage.</p> <p>Cleaning Services: RFP has gone out for tender. Proposals close 18 August 2023.</p> <p>Electricity: Our electricity costs will increase in February from 9c per kilowatt per hour to approximately 20c. In addition to this we will also have the new gym up and running. To secure a better contract, we will prepare for Total Utilities to RFP for tender.</p> <p>Diedré Lane left the meeting at 6.43pm.</p>	<p><i>D Lane</i></p>
<p>7. HEALTH & SAFETY:</p>	<p>Nothing to update.</p>	<p><i>K Brinsden</i></p>
<p>8. PRINCIPAL'S REPORT:</p>	<p>The Principal's Report was taken as read. <i>Motion: The Deputy Presiding Member moved for acceptance of the Principal's Report, seconded by Garry Larsen with all in favour.</i></p> <p>Y11 Progressing Data: Current data indicates that the majority of Y11 are progressing well towards receiving their BDSC Diploma which will be awarded at the beginning of next year. 14% of the cohort are below the required level and the senior leadership team and whānau leaders are strategizing what their needs are and associated next steps.</p> <p>NCEA Results to Date: We are pleased that our Y12 and Y13 students are tracking really well. Our Māori and Pasifika students are progressing well and are above the</p>	<p><i>K Brinsden</i></p>

	average for the cohort. We have a staff member assigned to the role of Kaiawhina as a pilot project this year. It would be good to get an overview of her work and the students she is working with.		
	Enrolment Open Day: We had well over 400 families come through our school and the feedback we received from them as well as from staff was very positive. Our student guides were amazing, and our staff showcased their learning areas really well.		
9. STRATEGIC PLAN:	As per Principal’s Report.		K Brinsden
10.POLICIES:	Policy Ratification: <i>Motion: The Deputy Presiding Member recommended the ratification of the Curriculum Policy and Public Information and Statement Policy, seconded by Nicola Troghear with all in favour.</i>		M Goodman
11.BOARD COMMITTEE REPORTS:	11.1	Disciplinary Committee: <ul style="list-style-type: none">Two families pulled their child out of school before suspension hearings.For continuity and authenticity, suspended students requiring drug tests before returning to school should do so through a BDSC sanctioned provider, i.e. The Drug Detection Agency (TDDA). <i>Motion: The Deputy Presiding Member recommended TDDA as our accepted provider, seconded by Garry Larsen with all in favour.</i>	G Larsen
	11.2	Property Committee: Refer to Property Report.	-
	11.3	Personnel Committee: Nothing to report this month.	K Brinsden
12.CORRESPONDENCE:	12.1	Our MOE Education Advisor directed us to enroll a student who had broken into our Café causing damage and stealing items. After explaining this to MOE again, the direction was withdrawn.	K Brinsden
	12.2	Auckland Transport (AT) have requested feedback about installing speed bumps around schools. While this would deter speed, it does not fix the hazards we currently have with the traffic lights and buses and cars parking on the other side of Chapel Road.	K Brinsden
13.NEW ITEMS:	No new items this month.		
MEETING CLOSED:	With no further items to discuss, the meeting closed at 7.20pm.		M Goodman
UPCOMING EVENTS:	Monday 31 July to Friday 4 August		Maths Week
	Monday 31 July to Sunday 6 August		Nishinomiya Imazu – Japan Sister School Visit
	Wednesday 2 August to Saturday 5 August		The Addams Family School Production, 7.30pm PAC
	Friday 4 August		Botany Challenge
	Monday 7 to Friday 11 August		English Week
	Monday 7 to Saturday 12 August		KBB Music Festival
	Friday 11 August		Mufti Day in support of Tournament Week
	Tuesday 15 August		Solo Music Performances, PAC
	Wednesday 23 to Friday 25 August		Dance Showcase, Howick Little Theatre
	Friday 25 August		Endeavour Daffodil Day (Cancer Society)
	Monday 28 August		Board meeting, 5.30pm Boardroom
	NEXT MEETING:	Monday 28 August 2023 at 5pm at BDSC.	


SIGNATURE OF PRESIDING MEMBER:

Mrs Lauren Albrey

28 August 2023

DATED