

# Position of Responsibility Skills



At Botany Downs Secondary College we wish to recruit only skilled, energetic and appropriately qualified staff to fill our vacancies.

Complete the following skills set by marking YES/NO based on past experience:

Experience with Curriculum Planning and Development	YES	NO
Assessment and Reporting Systems (policy and practice)	YES	NO
Pastoral care, guidance systems/ network, health and safety	YES	NO
Middle Management or Senior Management	YES	NO
Finance and/or Budgeting Management	YES	NO
Professional Development and or Training	YES	NO
Performance Appraisals	YES	NO
ICT Training	YES	NO
Co-Curricular / Extra-Curricular Activities	YES	NO